Pine Mountain Club
Property Owners Association, Inc.

Employment Opportunity

Clubhouse Maintenance/Custodial

Part Time/On-call. Employee may be required to work overtime hours as needed.

Duties include but not limited to the following.

- Follow daily schedule and plan as published
- Janitorial Services
- General repairs such as painting, carpentry, roofing, plumbing and electrical
- Operate snow plow, may require overtime for snow removal
- Set up and/or break down equipment related to events, including but not limited to tables, chairs, trash receptacles, public address system
- Vacuuming, cleaning, cleaning tables, indoor and outdoor sweeping, keeping clubhouse walkways clean
- Monitor, assess and maintain pool area and pool water treatment
- Move firewood from yard into Lounge Firewood area, and stack on pallets in Pool area
- Create and maintain a healthy, safe environment for anyone associated with PMCPOA areas and events
- Responsible for complying with safe & healthful work practices
- Attend all safety meetings as required
- Report any hazards or potential hazards to one's immediate supervisor without fear of negative retribution
- Maintain a satisfactory attendance record
- Perform other tasks as prescribed by management

Drug/alcohol screening. DMV check. Equal opportunity employer. Apply at Pine Mountain Club POA, 2524 Beechwood Way, P.O. Box "P", Pine Mountain Club, CA 93222