

Planning Committee
Committee DRAFT Meeting Minutes PC Meeting Held on May 6, 2017

Meeting was held at the Pool Pavilion and commenced at 1:01 p.m.; in the Pool Pavilion.
In attendance was Ben Salazar, John Cantley, Lee Krimm; Scott Lieberg, Bryan Skelly and Bobby Tong
Members Bill Lewis, Brena Varner, Richard Ballard, and Sandy Thoren were observing

1. Approve meeting minutes for April – All: Krimm motioned for approval and Lieberg seconded – All Approved
2. The Committee acknowledged Bobby Tong as the newest member that the Board approved to join the Committee.
3. Committee Chair Announcement – Salazar – Salazar announced that he would not be continuing on the Planning Committee due to work and other personal demands.
4. Recommendation to Board that they form a separate task force for the clubhouse remodel initiative. – Salazar presented the proposal. Lieberg motioned for approval, Krimm seconded. All approved (the proposal is attached)
5. Strategic Plan – The Committee had a discussion on developing metrics for each of the plan’s activities. The metrics are to be able to report that the goals or deliverable for each action task is measured on its achievement of the intended goal. For example, in the BUDGET PROCESS, FINANCE AND OPERATIONAL MANAGEMENT are in task 3 “Improve Email Communication with the Membership”, we would want to track the activities that are being done to improve the communication and then measure how effective it is with a survey. So the bottom line is that we need to have metrics to validate that the improvements are effective. Each Committee member is to review their respective tasks and come up with the metrics that will measure the success of their specific goals they are tracking. (Goals assignment and the color coded 5 year plan actives are attached)
6. Adjournment. Motion to adjourn was made by Lieberg, seconded by Krimm. The Committee adjourned at 1:59 PM.