

PMCPOA Planning Committee
Meeting Minutes 7/1/2023
Pavilion Room

Call to order by Candace Bennett at 1:13 PM

1. Committee Members present: Candace Bennett, Lisa Chapman, Ewa Lipinska, Cliff Penick

Absent: Gene Vanderford, Nichole Gates

Board member Liaison: Mark Bailey

Guests: Madison Bottorff, Terry Butler (via Zoom), Grace Wolleman (via Zoom), Robin Hanna (via Zoom)

2. Introductions were made, mostly for the benefit of our new board liaison, Mark Bailey. Each member gave a bit of their past experience, and why they are serving on the Planning Committee.
3. As this is the start of the new fiscal year, officer nominations took place, Lisa nominated Candace as Chair, seconded by Cliff. Ewa was nominated as Vice Chair by Candace, and seconded by Lisa. Lisa was nominated by Candace to be secretary, seconded by Cliff.
4. Candace summarized for Mark what the Planning Committee's duties and goals were, beginning with the 5 year strategic plan. She reviewed the various action items the cmte has been working on, with the objectives of each action item. Candace has created a large excel spreadsheet with action items.
5. Candace then discussed the A2 process for new projects, and how the Planning Cmte vets these proposals before they come to the board. Mark does not know about A2's, so we will forward the form for him to review.

6. Lisa brought up the possibility of Peggy mentoring a group of people that may be interested in grant writing for fire defense and Greenbelt work.
7. Communications cmte will be showcasing one of our amenities each month, and explaining why and what is subsidized, etc.
8. There was discussion of creating and sending to members an interim survey of how we are doing. Planning will work on this during the second half of the calendar year.
9. Candace gave an update on the proposed Committee Town Halls, and how the process will work. In August the first cmte town hall will take place with Budget and Finance and they will be discussing the Reserve Study, how it works and where our membership assessment dues are spent.
10. Candace provided an update on her discussion with Bill and legal regarding the question of whether a non-member can serve or vote on a committee. It was suggested that the rule should remain as is, that you must be listed as a member by having your name on the deed of your property. The Chair of a cmte May approve non-members (such as renters) to serve on a committee and have a voice, but they may not vote. If anyone would like to draft language for different committee member qualifications, they are welcome to do so and have it reviewed by the BoD.
11. Adjournment was at 2:42 PM

Next meeting August 5th, 2023 - PMC Pavilion

Planning Committee Minutes approved on _____7/10/23_____ via email.

Minutes Prepared by:
Lisa Chapman, Planning Secretary