

**PMCPOA Planning Committee
Meeting Minutes 10/1/2022
Condor Room**

Call to order by Candace Bennett at 1:04 PM

1. Committee Members present: Candace Bennett, Lisa Chapman, Ewa Lipinska, Cliff Penick, Bob Wishnefsky, Gene Vanderford, Jim Liberty

Absent: None

Board member Liaison: Phyllis Throckmorton

Guests: Carolyn Gilbert (PMCPOA BOD)

2. Motion to approve agenda was made by Candace, seconded by Ewa, approval unanimous
3. Packets of the PMCPOA Charter and the Strategic Plan Worksheet were handed out by Candace for review and discussion. Action plan items were reviewed by cmte members. Candace assigned each planning cmte member to PMCPOA committees, in order to review their action items and liaison with their committee chairs to make sure everyone, and each committee is on the same page per our charter and strategic plan.

Lisa: Communications - Item # 1, 2, 3, 4, 5

Cliff: Greens and Grounds - Item # 6,7, 16,17,18

Bob: Governing Docs - Item # 8, 9, 10

Ewa: Governing Docs, Capital Improvements - Item # 11, 12, 13, 14

Jim: Events / Recreation - Item # 15 and pair with Lisa on Item # 4

Gene: Catastrophic Emergency / Emergency Preparedness - Item # 19, 20, 21

Cliff will also take on the Equestrian Center as he has a working relationship already with Lori Mulvey-Harmon

4. It was agreed that our cmte will be updating the Board every other month on Action Item updates and how cmte's are progressing.
5. Discussion about planning cmte liaising with cmte chairs as discussed above. Candace will be speaking with Karin about our new process of dealing with action items. Q4 of 2022 will be used to bring all committees up to speed, and then we'll get into the meat of action items starting in Q1 of 2023.
6. Phyllis stated that there will be a **clubhouse remodel Town Hall** meeting scheduled for **November 12th at 10:00 AM in the Main Condor Room**. She is not sure of the structure of the meeting yet.
7. On Sunday, **October 9th between 1-3 PM** there will be the **Committees/Clubs fair for new members** in the clubhouse, and Planning cmte will have a table. Lisa will make a poster. Several cmte members will attend to answer any questions.
8. Adjournment moved by Candace at 2:25 PM, seconded by Jim.

Next meeting November 5, 2022, room tbd

Planning Committee Minutes approved on ____10/4/22____ via email.

Minutes Prepared by:
Lisa Chapman, Planning Secretary

