

Planning Committee Minutes
January 04, 2020
Pool Pavilion

Members in attendance: Cathy Albyn, Jonathan Gilliam, Mary Hansen, Pamela Plouffe, Bob Lewis, Ellen McClellan, Shirin Murphy
Board Liaison: Phillip Gabriel

1. Call to Order: Mary Hansen at 1pm
2. Minutes of December 07, 2019 amended and approved
3. Old Business:
 - Final Questions Review for 2020 survey (attached copy of survey questions submitted by Ellen McClellan)
 - Add: General question for funding of larger projects
 - How would you prefer Larger Projects to be funded?
 - Special Assessment – One time cost
 - 5-10 year Assessment increase – yearly increase
 - Establishment of and use of Contingency Fund
 - Commercial Loan
4. New Business
 - A. Environmental Control Committee - Ron Nesbitt
 - PO Boxes and Cover at Tyrol & Mil Potrero Hwy USPS Requirement
 - Provisional Approval pending back -upMoved Ellen McClellan, 2nd Bob Lewis Motion approved
 - B. Emergency Preparedness Committee - Daney Yancy
 - Upgrade & replenish shelter supplies, CERT training, printed materials
 - Provisional Approval pending back upMoved Bob Lewis 2nd Jonathan Gillian Motion Approved
 - C. Communication Committee
 - Create New Member Handbook – Unknown Costs – no back up
 - Not ApprovedMoved Jonathan Gilliam, 2nd Bob Lewis Not approved, with recommendations
Great idea – use volunteers to work on not POA staff, put on a zip/ thumb drive
 - D. Communication Committee
 - POA Website Upgrade ADA compliance, firewall, weblinks to commercial property Cost unknown, no back up
 - Not Approved

Moved Jonathan Gilliam, 2nd Shirin Murphy Not Approved

E. Planning Committee – Mary Hansen

- 2020 Survey incentive coupons, survey party, general printing etc
- All Back up provided and approved by GM

Approved

Motion Cathy Albyn 2nd Bob Lewis Approved

Calendar for Planning Committee

- Survey Dates- Articles, E Blasts, Announcements
- Strategic plan 2021 (Every month update)
- Charter Finalize in February
- Review of A-2 projects

F. Transfer Site Issues – in limbo now

5. Call to adjourn 2:10pm

Motion Mary Hansen, 2nd Ellen McClellan Approved

Respectfully submitted, Pamela Plouffe Secretary