

**PMCPOA Planning Committee  
Meeting Minutes 12/2/2023  
Pavilion Room**

Call to order by Candace Bennett at 1:03 PM

1. Committee Members present: Candace Bennett, Lisa Chapman, Ewa Lipinska, Debbie Ballard, Terry Butler, Nichole Gates.
2. Via Zoom: Cliff Penick,

Absent: Gene Vanderford

Board member Liaison: Mark Bailey

Guests: Todd Greisen (GM)

Via Zoom: Madison Bottorff, Jennifer Emmet, Brad Hudson, Alicia Taboada (Mariela Canton)

3. Candace Bennett gave an update on the committee chairs meeting from the past month. Emergency Preparedness committee (EP) has a new chair in Andrew Jones. He will be a great addition to this committee, and the committee has many ideas and will be very active in getting the community ready for all potential emergencies. Candace will have EP and communications team up to collaborate on survey questions for our interim survey coming out near the first part of the year. EP will be looking at PMCPOA's larger tech assets ( radio towers, etc), they will catalog all that we have.

The Budget & Finance committee would like to hold another member town hall to educate the members on how association money is spent and saved.

4. Candace read aloud an opening statement to the new survey and asked for feedback. She then asked Todd if the board would need to approve the final questions for the survey, before it is sent out to the membership. Todd will check on that. The survey will be via Survey Monkey and the link will be

sent to all members. If they do not have technology at home to fill out the survey, we will have a way for them to be able to do this at the clubhouse. No mailing of the survey will happen in order to save money and trees, and to eliminate manual data entry so that data can be trusted. There will likely be postcard mailed out with a QR code to access the survey online. Everyone agreed.

5. A review of survey questions with discussion and final clean-up ensued. A dozen or so questions have been flagged to further rewrite for added clarity and purpose.

6. Adjourn 3:27 PM

Next meeting January 6th, 2024 - PMC Pavilion

Planning Committee Minutes approved on \_\_\_\_\_12/13/23\_\_\_\_\_ via email.

Minutes Prepared by:  
Lisa Chapman, Planning Secretary