

PMCPOA Planning Committee
Meeting Minutes 6/3/2023
Pavilion Room

Call to order by Candace Bennett at 1:04 PM

1. Committee Members present: Candace Bennett, Lisa Chapman, Bob Wishnefsky, Ewa Lipinska, Cliff Penick, Gene Vanderford, Nichole Gates

Absent: None

Board member Liaison: Bill Lewis

Guests: Madison Bottorff, Todd Greisen (new GM beginning in July), Carolyn Gilbert (board member)

2. Reviewed the Planning Committee Charter for any updates/changes:
 - a. Strategic Plan: Candace asked Bill when the next big surveys should be sent out. Last one was in 2021, Bill mentioned that we could send out an interim survey to members in regards to action plans we are working on.
 - b. Master Facilities Plan: We need to start working on updating the facilities document with current asset statuses. Lisa mentioned that we need a better format to get our previous field trip information and notes into the master plan notes and to the board so that fixing of the amenities can start to happen.
 - c. A2 Proposals: also need to review proposals quicker so that if there are any questions or additional info needed, we can ask for changes before the deadline to send to the BoD.
3. Candace brought up that a new website will probably happen next year, to be more user friendly and consolidated for members. Todd stated they are already looking at software options to help with the current website, for on-line payments, etc.

4. Candace then reviewed her meeting with all the committee chairs. Bill agrees that the name “Town Halls” is an appropriate name considering the vernacular of what town halls mean in our society. Bill is also making progress working with the fire dept and county on siren use for emergencies, etc. Candace is working with Jennifer Emmett and Elizabeth Gower to launch the first town hall in August with Budget and Finance discussing how a reserve study works. Communication’s town hall will talk about a new website, EC on the new EC code.
5. Cliff mentioned that all committees should have a live option to attend and a Zoom option. Caroline Gilbert is following up on this with the BoD and the business office.
6. Conversation began by Madison Bottorf regarding the rights of non members to participate in meetings, etc. Are there any rights of non-members? A casual conversation began with the entire committee. The fact is that non members may attend if the chair of cmte agrees, but they cannot vote on cmte matters.
7. Adjourn 1:43 PM

Next meeting July 1, 2023 - PMC Pavilion

Planning Committee Minutes approved on _____6/13/23_____ via email.

Minutes Prepared by:
Lisa Chapman, Planning Secretary