



## PMCPOA Governing Documents Committee

Meeting Minutes of May 4, 2019

Approved

06/01/2019

Present: Lee Krimm, Patrice Stimpson, Connie Baldin, Finn Myggen, Bill Lewis II, and John Cantley (Board Liaison). Not present: Alicia Canton. Guests: Phyllis Throckmorton, Ronan Chris Murphy, and Cam Acosta.

- A. The meeting was called to order by Chair Lee Krimm at 9:00 am.
- B. A motion by Connie, seconded by Finn, to approve the minutes from April 6, 2019, was approved unanimously.
- C. Lee noted that our review of the business policies has completed the “A” section except the pending A-16 (Rentals). The “B” section is being reviewed by General Manager Karin Shulman. The “C” section is complete with exception of C-6.
- D. The following were discussed and reviewed;
  1. **Business Policy E-28** (Restaurant budget calculation). The committee believes the policy is not necessary and would be best incorporated into a job description for the restaurant manager. The draft policy will be forwarded to Human Resources.
  2. **Rule - Article 22** (Rentals). Bill gave an update on the changes made to the proposed rule by legal counsel. The proposed rule has been submitted to the Board.
  3. **Business Policy A-16** (Rentals) This new policy, previously approved by the committee, was reviewed to assure its compliance with (Rule) Article 22. It was noted an existing rental registration form should be submitted with this new policy. Bill and John agreed to submit this form to the committee chair. The form is compliant with the provisions of A-22 and will be submitted with A-22 to the Board for consideration.
  4. **Rule 3.21** (Discharge of firearms, hunting, etc.). The changes to the rule were approved for submission to the Board.
  5. **Business Policy C-6** (PMCPOA web site policy). The changes to the rule were approved for submission to the Board.
  6. **Rule 7.07** (Rules regarding wildlife). It was determined it would be best to create a new rule instead of modifying 7.07 regarding the addition of “exposing wildlife to toxic substances.” The proposed rule (7.11) was approved for submission to the Board.
  7. **Business Policy E-11** (Association expenditures over \$10,000). Proposed changes were made that include the addition of policy wording recommended and obtained from the Davis-Stirling web site to address possible exceptions to the three-bid requirement. The committee voted to submit the proposed changes to the Board with Finn voting “No.”
  8. **Business Policy G-1** (Facility Use). Many changes were made to include adherence to and compliance with Civil Code 4515. The changes were approved and will be forwarded to the Board along with previously approved Bylaw 3.03 (Use of Association Property) as G-1 and 3.03 should be submitted together.
  9. **Rule - Article 19** (Common Rules of All Committees). Several changes were made and approved for submission with Finn voting “No.”
- E. The next meeting is scheduled for Saturday, June 1, 2019, 9:00 am, in the Pool Pavilion.
- F. A motion by Connie, seconded by Finn, to adjourn the meeting at 11:34 am was approved unanimously.

Recorded by Bill Lewis II, Secretary