

**Governing Documents Committee
Minutes for March 6, 2021
Zoom Application Meeting
9:00 a.m.**

- 1. Meeting was called to order** at 9:00 a.m. by chair, John Cantley.
Present were members John Cantley (Chair), Connie Baldin, Patrice Stimpson, (Vice Chair), Rick Throckmorton, Alicia Rogers, guests, Grace Wollemann, Debra Manoogian, Carolyn Gilbert, Accounting manager, Beth Blackmon, and board liaison Bill Lewis II.
- 2. Minutes for February reviewed and approved by email.**
- 3. Documents to be reviewed.**

Ballot statements 2021

Discussion: Chair provided recommendations. The committee approved the statements as presented by consensus.

Business Policies and Procedures E-17A (Collection Process)

Discussion: Patrice Stimpson and Grace Wollemann stated that the document was not complete and needed further revision.

Action: Patrice Stimpson and Grace Wollemann will present a revised document at the April meeting.

Rule Article 5 (Filming)

Discussion: GM and board chair provided recommendations. The committee agreed by consensus to recommend the current Article 5, Rules for Filming be removed and replaced by this rule. The document to be forwarded to the board of directors for posting and their action.

Business Policies and Procedures D-17 (Filming Contract))

Discussion: GM and chair provided recommendations. The committee agreed by consensus to recommend this new policy to accompany Rule Article 5. The document to be forwarded to the board of directors for their action.

Film permit application form

Discussion: GM and chair provided recommendations. The committee agreed by consensus to forward the form to the GM as a suggestion.

Rule Article 22, Rentals

Discussion: Board chair provided recommendations. The committee agreed by consensus to recommend the revised rule. The document to be forwarded to the board of directors for posting and their action.

Rule Article 23, Dog Park Rules

Discussion: Patrice Stimpson and chair provided recommendations. The committee agreed by consensus to recommend the adoption of this new rule. The document to be forwarded to the board of directors for posting and their action.

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Bylaw 3.05 Transfer fee.

Discussion: Board chair provided recommendations. The committee recommended by consensus that a new business policy be written to cover the topic of transfer fees generally. After discussion the board chair deferred this document until the April committee meeting.

Action: Beth Blackmon to develop a business policy and procedures covering transfer fees generally.

4. Scheduled 3-year policies to be reviewed starting with the April meeting:

BPP A-1 Association Policy Development
BPP A-11 Hearings before the board
BPP A-12 Access to records
BPP A-14 Memorials
BPP A-8 Member and guest carding
BPP A-9 Charitable contributions
BPP C-2 Condor
BPP C-3 CCC box
BPP C-5 Bulletin boards
BPP D-15 Expenditures under 10K
BPP E-14 Annual Plan budget process
BPP E-2 Sales of Expense Items
BPP E-23 Returned Checks
BPP H-1 Board of Directors calendar

5. Other documents to be reviewed:

Rule Article 16 Swimming Pool

Rule Article 4 Animal Control: Add references to the dog park rules.

5. Adjournment.

Motion by Connie Baldin, **SECONDED** by Patrice Stimpson to adjourn at 11:33 a.m.

Motion carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on April 3, 2021, via Zoom.**

John Cantley
Chair, Governing Documents Committee