

Governing Documents Committee
Minutes for June 5, 2021
Zoom Application Meeting
9:00 a.m.

1. Meeting was called to order at 9:00 a.m. by chair, John Cantley.

Present were members John Cantley (Chair), Carolyn Gilbert, Alicia Rogers, Rick Throckmorton, Grace Wollemann, guest, Debra Manoogian, general manager Karin Shulman, and board liaison Bill Lewis II. Absent/excused were members, Connie Baldin and Patrice Stimpson, (Vice Chair).

2. Minutes for April reviewed and approved by email.

The committee agreed by consensus to cancel the July 4 meeting.

The committee agreed by consensus to continue meeting by Zoom through August.

3. Documents to be reviewed.

Business Policies and Procedures A-12 (Access to Records)

Discussion: Chair provided recommendations. The committee agreed by consensus to recommend changes to the policy. The document to be forwarded to the board of directors for their action.

Business Policies and Procedures A-14 (Memorials)

Discussion: Chair provided recommendations. The committee agreed by consensus to recommend changes to the policy. The document to be forwarded to the board of directors for their action.

Rule Article 19 (Common Rules of All Committees) 19.08 and 19.13

Discussion: Grace Wollemann provided recommendations. The committee agreed by consensus to recommend changes to the rules. The document to be forwarded to the board of directors for their action.

Rule Article 19 (Common Rules of All Committees) 19.10

Discussion: Deferred to the August meeting pending further research.

Rule Article 2, Section 2.02 (Due Process)

Discussion: Chair provided recommendations. The committee agreed by consensus to recommend changes to the policy. The document to be forwarded to the board of directors for their action after the August meeting of this committee when this rule will be coordinated with BPP A-11, Rule Article 21, and Bylaw 12.02.

Business Policies and Procedures A-11 (Hearings Before the Board)

Deferred to the August meeting due to time constraints.

Bylaw 12.03 Rights and remedies of the Association

Deferred to the August meeting pending further research.

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Rule Article 21, EC Code 6.0 (Enforcement)

Deferred to the August meeting pending further research.

Rule Article 21, EC Code 7.05 (Setbacks)

Discussion: Deferred to the August meeting awaiting recommendations from the environmental control committee and the board chair.

4. Scheduled 3-year policies to be reviewed starting with the April, 2021 meeting:

BPP A-11 Hearings before the board	BPP E-14 Annual Plan budget process
BPP A-9 Charitable contributions	BPP E-2 Sales of Expense Items
BPP C-2 Condor	BPP E-23 Returned Checks
BPP C-3 CCC box	BPP H-1 Board of Directors calendar
BPP C-5 Bulletin boards	
BPP D-15 Expenditures under 10K	

5. Adjournment.

Motion by Carolyn Gilbert, **SECONDED** by Rick Throckmorten to adjourn at 11:30 a.m. **Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on August 7, 2021, via Zoom.**

John Cantley
Chair, Governing Documents Committee