

**Governing Documents Committee  
Agenda for January 7, 2023  
Zoom Application Meeting  
9:00 a.m.**

**1. Call Meeting to Order.**

**2. Minutes for December 3, 2022 reviewed and approved by email.**

**3. Election committee representative**

**4. Documents to be reviewed:**

**Rule Article 21 (Environmental Control Code)**

Discussion: Chair, Board Chair, and Joe Ladin, environmental control officer, will provide recommendations.

**Business Policy E-10 (EC Deposit Returns)**

Discussion: Chair and Joe Ladin, will provide recommendations.

**Business Policy x-xx (Environmental Control)**

Discussion: Chair, GM, and Joe Ladin, environmental control officer, will provide recommendations.

**Littering provisions in PMCPOA governing documents.**

Discussion: Chair will provide recommendations for adding anti-littering language to several rules.

**5. Remaining scheduled 3-year policies to be reviewed in 2022-23:**

BPP A-16 Rentals (23)	BPP E-4 Funds Held In Trust for Clubs (19)
BPP A-17 Bylaw Amend by Members (23)	BPP E6 Bad Debt Expense (19)
BPP B-4 Employee Hiring (23)	BPP E7 Write-off for Bad Debts (19)
BPP B-10 Time Cards (23)	BPP E12 Activity Pricing (19)
BPP B-15 Employee Contacts (19)	BPP E-14 Annual Budget Process (17)
BPP B-16 All Hands Meetings (23)	BPP E-18 Disposal of Surplus (10)
BPP B-17 Incentive Bonus Program (23)	BPP G-1 Facility Use and Fee Schedule (23)
BPP B-18 Raise Pool Allocations (23)	BPP H-2 Board Meeting Rules (23)
BPP C-1 Communication (23)	BPP H-3 Board Meeting Minutes (23)
BPP C-2 Condor (21)	BPP H-4 Reimbursement for Directors
BPP C-5 CCC Box (23)	BPP I-4 Committee Minutes (19)
BPP C-6 Website (23)	BPP S-1 Patrol (never done)
BPP C-7 Email to the Board (23)	BPP S-2 Disposal of Unclaimed (never)
BPP D-5A Purch Order Accounts Pay (20)	BPP S-3 Security Cameras (22)

**6. Adjournment.**