

**Governing Documents Committee**  
**Minutes for May 1, 2021**  
**Zoom Application Meeting**  
**9:00 a.m.**

**1. Meeting was called to order** at 9:02 a.m. by chair, John Cantley.

Present were members John Cantley (Chair), Connie Baldin, Carolyn Gilbert, Alicia Rogers, Patrice Stimpson, (Vice Chair), Grace Wollemann, guests, Jennifer Emmett, general manager Karin Shulman, and board liaison Bill Lewis II. Absent/excused was member, Rick Throckmorton.

**2. Minutes for April reviewed and approved by email.**

**3. Documents to be reviewed.**

**Business Policies and Procedures A-1 (Policy Development)**

Discussion: Chair provided recommendations. The committee agreed by consensus to recommend changes to the policy. The document to be forwarded to the board of directors for their action.

**Business Policies and Procedures A-2 (Project Review)**

Discussion: GM and chair provided recommendations. The committee agreed by consensus to recommend changes to this policy. The document to be forwarded to the board of directors for their action.

**Business Policies and Procedures A-8 (Member and Guest Carding)**

Discussion: GM provided recommendations. The committee agreed by consensus to recommend changes to this policy. The document to be forwarded to the board of directors for their action.

**Business Policies and Procedures A-9 (Charitable Contributions)**

Discussion: GM and chair provided recommendations. The committee agreed by consensus to recommend changes to this policy. The document to be forwarded to the board of directors for their action.

**Business Policies and Procedures A-10 (Membership Cards)**

Discussion: GM and chair provided recommendations. The committee agreed by consensus to recommend changes to this policy. The document to be forwarded to the board of directors for their action.

**Business Policies and Procedures A-11 (Hearings Before the Board)**

Deferred to the June meeting due to time constraints.

**Business Policies and Procedures A-12 (Access to Records)**

Deferred to the June meeting due to time constraints.

**Business Policies and Procedures A-14 (Memorials)**

Deferred to the June meeting due to time constraints.

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**Business Policies and Procedures A-15 (Elections)**

Discussion: Chair, board chair and GM provided recommendations. The committee agreed by consensus to recommend changes to the policy. The document to be forwarded to the board of directors for their action.

**Rule Article 2, Section 2.02 (Due Process)**

Deferred to the June meeting due to time constraints.

**Rule Article 22, Rentals**

Deferred to the June meeting awaiting further recommendations from corporate counsel.

**Rule Article 19 (Common Rules of All Committees)**

Deferred to the June meeting due to time constraints.

**Rule Article 21, EC Code 7.05 (Setbacks)**

Discussion: Deferred to the June 5 meeting awaiting recommendations from the environmental control committee.

**4. Scheduled 3-year policies to be reviewed starting with the April, 2021 meeting:**

BPP A-1 Association Policy	BPP C-5 Bulletin boards
Development	BPP D-15 Expenditures under 10K
BPP A-11 Hearings before the board	BPP E-14 Annual Plan budget process
BPP A-12 Access to records	BPP E-2 Sales of Expense Items
BPP A-14 Memorials	BPP E-23 Returned Checks
BPP A-8 Member and guest carding	BPP H-1 Board of Directors calendar
BPP A-9 Charitable contributions	
BPP C-2 Condor	
BPP C-3 CCC box	

**5. Adjournment.**

**Motion** by Alicia Rogers, **SECONDED** by Carolyn Gilbert to adjourn at 11:35 a.m.

**Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on June 5, 2021, via Zoom.**

John Cantley  
Chair, Governing Documents Committee