

**Governing Documents Committee
Minutes for February 4, 2023
Zoom Application Meeting
9:00 a.m.**

1. Meeting was called to order at 9:10 a.m. by chair, John Cantley.

Present were members John Cantley (chair), Rick Throckmorton, Grace Wollemann, Connie Baldin, Alicia Rogers, Patrice Stimpson (vice chair), board liaison Richard Ballard, environmental control officer Joe Ladin, and guests, Cliff Pennick, Janie Androtti, Finn Myggen, Leila Keegan, Kurt Nusbaum, Marcy Axness, Carolyn Gilbert, John O'Brien, Jose Cambroner, Jack Nobel, Robert LeMaire, Claudio Cosi, Courtney Hopkins, and Alicia Taboada Canton.

2. Minutes for January 7, 2023 reviewed and approved by email.

3. Documents reviewed.

Rule Article 21 (Environmental Control Code)

Discussion: The committee continued a second review of the EC Code. Discussed were the sections on construction plans, requirements and approval, setbacks and parking, architectural, building materials, fences and retaining walls, screening of storage facilities, signs, hazards, definitions, and a general disclaimer.

Business Policy x-xx (Environmental Control)

Discussion: The committee conducted a second review of the draft of the new business policy for environmental control. Changes suggested by Joe Ladin were made throughout for accuracy.

4. Action item: The drafts of the EC Code and the EC business policy are to be conveyed to the ECO as soon as possible for a final review by that office prior to sending the documents to the EC committee for their consideration.

5. Adjournment.

Motion by Grace Wollemann, **Seconded** by Connie Baldin, to adjourn at 11:10 a.m. **Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on March 4, 2023, via Zoom.**

John Cantley, Chair, Governing Documents Committee