

**Governing Documents Committee
Minutes for August 6, 2022
Zoom Application Meeting
9:00 a.m.**

1. Meeting was called to order at 9:00 a.m. by chair, John Cantley.

Present were members John Cantley (chair), Connie Baldin, Alicia Rogers, Patrice Stimpson (vice chair), Rick Throckmorton Grace Wollemann, board chair Bill Lewis II, board liaison Richard Ballard, general manager, Karin Shulman, director Carolyn Gilbert, environmental control officer Joe Ladin, and guests Alan Alters and Clifford Penick SR.

2. Minutes for July, 2022 reviewed and approved by email.

3. Committee Charter

The committee deferred the review of the charter in view of the very full agenda.

3. Documents reviewed.

Rule Article 7 (Wildlife)

Discussion: The document had already been approved by the committee by email, however further amendments were recommended by consensus.

Action: Article 7 as revised is referred to the board of directors for their action.

Rule Article 21.xx (Illegal Marijuana Cultivation)

Discussion: The board chair presented a new rule to be enacted with the intent of deterring illegal marijuana grow houses. The committee reviewed the rule and recommended it for board action.

Action: Rule Article 21.xx is referred to the board for their deliberation.

Business Policies and Procedures D-5B Purchasing-Receiving

Business Policies and Procedures E-2 Sales of Expense Items

Business Policies and Procedures E-10 EC Deposit Returns

Business Policies and Procedures E-13 Purchases On Account

Business Policies and Procedures E-15 Assessment Interest Calculation

Business Policies and Procedures E-23 Returned Check Policy

Business Policies and Procedures H-1 Board of Directors Calendar

Business Policies and Procedures Media and Press Release Policy

Discussion: General Manger and Chair provided recommendations. These policies were reviewed as part of the regular schedule of business policy reviews. The committee recommended that the policies be referred to the board as amended with the exception of E-13. Its content is incorporated into D5B and the policy is recommended for deletion.

Action: All policies are referred to the board for their deliberation.

Rule Article 21 (Environmental Control Code)

Discussion: The chair, general manager, board chair, the environmental control officer, Joe Ladin, and patrol chief Patrice Stimpson provided recommendations.

Topics discussed included fences and hedges, storage facilities, decorative and

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retaining walls, and antennas.

Action: the chair is to research provisions related to 21.13, fence maintenance for references to grandfathering and variances.

Business Policies and Procedures X-X (Environmental Control)

Discussion: Deferred until the code is completed.

4. Adjournment.

Motion by Grace Wollemann, **SECONDED** by Patrice Stimpson to adjourn at 11:38 a.m. **Motion** carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on September 3, 2022, via Zoom.**

John Cantley
Chair, Governing Documents Committee