

**Governing Documents Committee
Minutes for April 2, 2022
Zoom Application Meeting
9:00 a.m.**

1. Meeting was called to order at 9:11 a.m. by chair, John Cantley.

Present were members John Cantley (chair), Connie Baldin, Carolyn Gilbert, Alicia Rogers, Patrice Stimpson (vice chair), Rick Throckmorton, Grace Wollemann, board liaison Richard Ballard, environmental control officer Joe Ladin, and general manager Karin Shulman.

2. Minutes for March, 2022 reviewed and approved by email.

3. Documents reviewed.

Rule Article 21 (Environmental Control Code)

Discussion: The chair and the environmental control officer provided recommendations. Topics discussed included the Kern County certificate of occupancy, setbacks, variances, right of appeal, hours of construction, temporary structures, parking of manufactured homes, Firewise community standards, and architectural design standards. Discussion continued to the next meeting.

Business Policies and Procedures X-X (Environmental Control)

Discussion: Deferred until the code is completed.

4. Adjournment.

Motion by Connie Baldin, **SECONDED** by Patrice Stimpson to adjourn at 11:30 a.m.

Motion carried unanimously.

The next governing documents committee meeting will be held at **9:00 a.m. on May 7, 2022, via Zoom.**

John Cantley
Chair, Governing Documents Committee