



PMCPOA Governing Documents Committee

Meeting Minutes of June 1, 2019

Approved
08-03-2019

Present: Lee Krimm, Connie Baldin, Finn Myggen, Bill Lewis II, and John Cantley (Board Liaison). Not present: Patrice Stimpson, Alicia Canton. Guests: Roy Samuelson, Shirin Murphy, Beth Blackmon (staff), Toni Devereaux, Debra Manoogian, and Alicia Rogers.

- A. The meeting was called to order by Chair Lee Krimm at 9:00 am.
- B. A motion by Finn, seconded by Connie, to approve the minutes from May 4, 2019, was approved unanimously.
- C. A brief discussion was held regarding committee applications due with initial appointments for next year being by the Board at their July meeting.
- D. The following were discussed and reviewed;
 1. **Business Policy E-20** (Foreclosures). Account Manager Beth Blockmon provided proposed changes to the policy. The committee approved the changes but Lee will review further for the purposes of minor editing with respect to complete sentences.
 2. **“You Live in a POA”** (Pamphlet). There were a few suggestions for changes to address legally-protected minorities, necessity of identifying difference between an HOA and POA, and tangible movable or immovable property. To be addressed.
 3. **Rule A-22** (Rentals). Rule 22.03 was amended to read; No owner shall rent or otherwise utilize their real property in violation of CC&R Article 5.6. Committee approved A-22 for submission to the Board.
 4. **Business Policy A-10** (Membership Carding). The changes to the policy to allow only 6 guest cards per lot and procedure were approved for submission to the Board.
 5. **Rules 16.03 and 16.06** (Swimming Pool). The changes to the rules to limit guests to 6 (per A-10) and comply with age requirements per Kern County were approved for submission to the Board. A question was asked at the meeting if 15-17 year olds could sign their own waiver. Bill confirmed after the meeting that only parents/guardians can sign waivers and 15-17 year olds can then swim unsupervised by a parent/guardian.
 6. **Business Policy B-1** (Employee Hiring). A few changes were made and will be forwarded to Grace Wollemann along with a request for her to clarify the procedure to identify “proper documentation and verification.” No further action taken.
 7. **Business Policy B-15** (Employee Discussions). The committee believed this policy should be deleted and will make an inquiry made to Grace Wollemann about incorporating “the policy” into the Employee Handbook if applicable.
 8. **Business Policy B-16** (All Hands Meeting). A few changes were made and an inquiry will be made to Karin Shulman to confirm status of participation by part-time and full-time employees. No further action taken.
- E. The next meeting is scheduled for Saturday, July 6, 2019, 9:00 am, in the Pool Pavilion.
- F. A motion by Finn, seconded by Connie, to adjourn the meeting at 11:23 am was approved unanimously.

Recorded by Bill Lewis II, Secretary