

# Final

## Emergency Preparedness Committee

### Minutes for 10-13-2018

#### Condor Room

9:05 AM

#### **1. Call Meeting to Order.**

Meeting was called to order at 9:05AM by Chair Dayne Yancey in Recreation Room.

Present: Members: Dayne Yancey, Maurice McChesney, Melody Bustamante, Lesley McCleery, Grace Wollemann, Sue Vanderford, and Tom Yancey, Excused: Susan Maples, Rodney Spears, Michelle Wright, and Board Liaison: Dianne Pennington.

**2. Approval of minutes for September 9, 2018** – Motion made by Grace, seconded by Maurice to approve minutes for September 9, 2018. Approved unanimously.

**3. Treasurer Report** – After paying \$22 for Emergency Information booklet hard stock and color printing and \$14.91 for binding combs, petty cash balance is \$275.24. PMCPOA funds balance is \$2893.73.

**4. Trailer and Supplies** – A few members were available to organize and complete each medical bag/packet. Expenditures: Request for generator propane hose kit with regulator & fittings (\$56.90) up to \$60 – motion by Sue, seconded by Maurice – approved unanimously. Request for File of Life door Magnet - \$.75/100 + free ship w/check, \$88 approx.. Motion to approve up to \$100 made by Lesley, seconded by Melody – unanimously approved. (Melody suggested Avery labels to connect.)

**5. Emergency Plan** – tabled until next month.

**6. Vests** – EP vests - \$61 approx. check request has been submitted..

**7. November Safety Tip** –Motion by Melody to approve safety tip, “Now is the time to prepare your home for Winter,” seconded by Sue. Approved unanimously.

**9. Trifold** – Ronnie Wilde finished draft of trifold and submitted to Dayne, who shared with members. (One small change re: the fine for feeding bears.) Will now go to the Board for approval.

**10. CERT** - No report.

**11. Meet and Greet** – New booklets will be ready for Nov. 11 Meet and Greet. Tom and Dayne will man EP and CERT tables. File of Life Magnet and door decals should be one of the hand-outs. Melody suggested - pet File of Life decals.

#### **12. Adjournment:**

**MOTION** by Maurice, **SECONDED** by Melody, to adjourn at 9:45AM. **MOTION** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on November 10, 2018 in Condor Room.**

Secretary, Lesley McCleery, Emergency Preparedness Committee