

# Final

## Emergency Preparedness Committee

Minutes for November 14, 2020

Condor Room

9:05AM

### **1. Call meeting to order.**

Meeting was called to order at 9:05AM by Chair, Dayne Yancey, in the Condor Room.

Present: Board Liaison: Not available; Members: Dayne Yancey, Tom Yancey, Michelle Wright, Melody Bustamante, Deanie Johnston, Susan Maples, Grace Wollemann, safely distancing.

**2. Treasurer Report** – Petty Cash is \$289.77. PMCPOA balance 3949.00 minus \$663.88 for CERT radios. PMCPOA new balance is \$3,285.12.

**3. Trailers and Supplies** – PPE nitrile gloves need replacement. Can purchase 3 boxes of medium, 4 boxes of large, and 3 boxes of extra-large gloves from E Safety Supply. Motion made by Michelle, seconded by Melody, to purchase gloves, hand sanitizer, non-contact thermometer, and 3 boxes of blue masks, not to exceed \$260.00. Approved unanimously.

**4. Shelter Shed** – Six people sheltered at the clubhouse in the snow emergency. 2 blue blankets need washing and 1 mat used. Motion made by Melody, seconded by Michelle to purchase 10 hygiene kits (5 female, 5 male), not to exceed \$120.00. Approved unanimously. Dayne will check with PMC Manager about making laminated instructions for sign-out, sign-out sheet, and contact sheets for visitors.

**5. Safety Tips for December and January** – Melody made a motion, seconded by Susan, for December tip, ‘What To Put In Your Car Emergency Kit.’ Michelle made a motion, seconded by Melody, for January tip, ‘January Is The Deadliest Month For Carbon Monoxide Poisoning.’ Approved unanimously.

**6. Informal Committee Chair Board Meeting** – Dayne will discuss Clubhouse Shelter issues and will ask information on the siren provider.

**7. Fire Safe Council** –A report on the Fire Safe Council from Peggy Hoyt Volker was read.

**8. CERT** – Tom reports need for 20 batteries for CERT radios. Will look up the price.

**9. Adjournment:** **Motion** by Michelle, **Seconded** by Deanie, to adjourn at 9:4AM. **Motion** carried unanimously.

The next Emergency Preparedness committee meeting is to be decided at a later date.

Secretary, Susan Maples, Emergency Preparedness Committee