

Final

Emergency Preparedness Committee

Minutes for June 8, 2019

Condor Room

9:05AM

1. Call Meeting to Order.

Meeting was called to order at 9:05AM by Chair Dayne Yancey in the Condor Room.

Present: Board Liaison: Dianne Pennington; Members: Dayne Yancey, Tom Yancey, Melody Bustamante, Deanie Johnston, Susan Maples, Maurice McChesney, Lesley McCleery, Rodney Spears, Michelle Wright, Grace Wollemann; Excused: Jeff McNeeley, Stefani McNeeley, Sue Vanderford; Guests: Bill Lewis, Patti Minter, Ted Peters.

2. Approval of minutes for May 11, 2019 – Motion made by Grace, seconded by Michelle to approve minutes for May 11, 2019. Approved unanimously.

3. Treasurer Report – Petty Cash is \$275.24. A shed for \$309.49, SOS order for \$282.86, \$12.00 for coffee service, and sales tax cost paid leaves a balance of \$47.33 in PMCPOA account.

4. Trailer and Supplies – Assembled 2 shelving units in CERT Building B. Need workday to move blankets, cots, etc. to the shelves. Also need to fill water containers.

5. Emergency Plan Work Group – Members unable to meet. Grace will finish booklets. ‘Aging in Place’ is working on a secure disabled list. Ian Sawrey, CERT, is working on ‘Neighborhood Watch.’

6. July and August, 2019 Safety Tips – Motion made by Rodney, seconded by Lesley for ‘72 Second Disaster Kit’ for July. Motion made by Lesley, seconded by Rodney for ‘Wildfire Evacuation Tips’ for August. Both approved unanimously.

7. CERT – SMART 911 information sheet distributed to all present. 18 signed up for the CERT Academy.

8. Community Appreciation Day – On July 27, 2019, EP will set up an information table from 12:00 to 3:00PM. Dayne will e-mail a work list to members.

9. Magnets and File of Life – Motion made by Lesley, seconded by Maurice to order 100 magnets, not to exceed \$130.00. Motion made by Michelle, seconded by Rodney to order 100 Files of Life, not to exceed \$150.00. Possibly present File of Life information to employees at their July meeting. Michelle distributed ‘Pet Alert’ stickers she received at conference to all present.

10. Adjournment: Motion by Michelle, **Seconded** by Melody, to adjourn at 9:58AM. **Motion** carried unanimously.

July, 2019 meeting will be Dark. The next Emergency Preparedness committee meeting will be held at **9:00AM on August 10, 2019 in Condor Room.**

Secretary, Susan Maples, Emergency Preparedness Committee