

Final

Emergency Preparedness Committee

Minutes for February 9, 2019

Condor Room

1:00 PM

1. Call Meeting to Order.

Meeting was called to order at 1:00 PM by Chair Dayne Yancey in Condor Room

Present: Board Liaison: Dianne Pennington; Members: Dayne Yancey, Deanie Johnston, Susan Maples, Lesley McCleery, Sue Vanderford, Grace Wollemann, Tom Yancey, Guest: Keith Krasnove; Excused: Melody Bustamante, Maurice McChesney, Rodney Spears, Michelle Throckmorton, Michelle Wright.

2. Approval of minutes for December 8, 2018 – Meeting for January 12, 2019 was cancelled due to weather. Motion made by Dayne Yancey, seconded by Michelle Wright, by e-mail on January 12, 2019, to approve minutes for December 8, 2018. Minutes approved.

3. Treasurer Report – Petty Cash is \$275.24. Need printout of PMCPOA budgeted expenses from Accounting Manager.

4. Trailer and Supplies – Motion made by Lesley, seconded by Sue V. to purchase 10 sleeping bags with inflatable pillows for CERT, not to exceed \$100.00. Lesley made a motion, seconded by Deanie to purchase 12 hygiene kits (6 men, 6 women) and 20 blankets not to exceed \$255. Lesley made a motion, seconded by Sue V., to purchase a case of 24 disposable pillows, not to exceed \$85.43. All motions approved unanimously.

5. March Safety Tip – Motion made by Sue V., seconded by Lesley, to approve March safety tip, ‘Spring Forward - Review Your Safety Checklist.’

6. Emergency Work Group – Small storage building approved by Karin Shulman, GM. Will store small amount of cots, diapers, sanitary pads, blankets and disposable sleeping bags for easy accessibility of PMCPOA employees to set up shelter; tabled size and cost until next meeting.

7. Booklet – Change emergency barrel page.

8. CERT – Need better range radios. Tom will research cost. Need to buy cover for CERT laptop.

9. Election Committee – Dayne will ask Michelle Throckmorton if she will be our representative again.

10. Informal Board Meeting – Dayne will present information on siren letter, storage unit and EP emergency plan.

11. Adjournment: Motion by Deanie, **Seconded** by Sue V., to adjourn at 2:00PM. **Motion** carried unanimously.

The next Emergency Preparedness committee meeting will be held at **9:00AM on March 9, 2019 in Condor Room.**

Secretary, Susan Maples, Emergency Preparedness Committee