

Pine Mountain Club - Communications Committee

REGULAR MONTHLY AGENDA - March 1st, 2021

APPROVED

DATE: March 1, 2021

CALL TO ORDER: 4:34pm

ATTENDEES: Val Oliver, Jennifer Emett, Lauren Miles, Debra Manoogian, Bill Lewis II, Marina Baroni

ABSENT: Lee West

GUESTS: Carolyn Gilbert, Karin Shulman, Armando Teran

Old Business

1. Prior month's meeting minutes - approved during last meeting
2. Agenda approved
3. **Bill**, Board Liaison report/updates - no updates. Bill will be stepping in as new Liaison
4. **Old business**
 - 4.1. Abbreviated Rules confirmed were sent out to all STRs and included in the Escrow packet.
 1. Add it to the newcomer packet and PDF format on the PMCPOA website - **completed**
 2. Make it available to full time renters - **completed**
 3. **Action Item; Karin S** will send a copy in physical Condor Newsletter
 4. **Action Item; Karin S** article referencing it on PMC website
 - 4.2. PMC Nature Page - Ronni and Lynn are working together **completed**
 - 4.3. Communication with new buyers from Realtors - **Action Item:** Jennifer get laminated copies of Abbreviated Rules and hand out to realtors' offices
 - 4.3.1. **Action Item: Val** will work on a one page document for Realtors dealing with "Living in PMC"
 - 4.4. Bear season mailers - **Action Item: Jennifer** Current Bear information sent to Karin for next "What's Happening"
 - 4.5. Five Year Strategic Plan
 - 4.5.1. Capturing membership data - **Put on hold (Motion made a accepted):** how to get to 75% of Association email addresses (current 1,000 addresses)
 - 4.5.2. Resident Enrichment Packet (aka New Member Packet)

Action Item: Next month, make plan to revise/update/and identify which documents we want to edit

Action Item #2: Everyone reviews the packet before next meeting

New Business:

- 1.1. No new business

MEETING MINUTES: APPROVED AS WRITTEN

ADJOURN: 6:06pm

Meeting Minutes by: Lauren Miles

NEXT MEETING: April 5th, 2021 via zoom (directions on www.pinemountainclub.net)