

PMCPOA COMMITTEE CHARTER

OVERVIEW

By resolution passed at its regular meeting held on December 17, 2022, the Board of Directors of the Pine Mountain Club Property Owners Association, Inc. hereby grants this charter to the Communications Committee, a standing committee of the Association.

PURPOSE

The purpose of the Communication Committee is to:

Contribute to the communications of PMCPOA to implement, uphold, and fine-tune systems for conveying information to members. The Communications Committee will be provided an annual operating fund to execute projects in keeping with the responsibilities of the committee and those which are helpful/beneficial to the members.

CHARTER

The Board of Directors hereby authorizes and directs the Communications Committee to perform the following tasks:

Monitor the Condor, the PMCPOA Facebook page and other social media pages/outlets, PMCPOA radio station, the PMCPOA Website, organize and host the New Member Meet and Greet events, maintain PMCPOA Member Information packets and any additional PMCPOA informational pamphlets or other publications the Board may authorize from time to time. The Committee ensures official channels exist for property owners to present comments, problems, ideas, opportunities and complaints through the Compliments, Complaints, Concerns Box and other so intended current and future programs.

The Board authorizes and directs the committee to do the following tasks:

1. Advise the Board of Directors in all matters involving PMCPOA communications.

2. Monitor PMCPOA communications to ascertain ensure they function effectively and efficiently.
3. Recommend guidelines for all PMCPOA communications to help facilitate/promote consistency and accuracy of the information.
4. Inform PMCPOA members of available PMCPOA official communication channels and encourage their use.
5. Fulfill the Condor policy as set forth in Business Policies and Procedures Policy Number C-1, The Condor – Editorial Policy.
6. Form subcommittees as needed.

MEMBERSHIP

This standing committee will consist of a maximum of nine (9) members.

Desired qualifications for this committee include but are not limited to background and experience with journalism, conflict resolution, development and management of online platforms/social media outlets, community development, and event planning, promotion, and coordination.

Members of this committee are required to follow the Association Rules for All Committees in article 19.

MEETING TIMES

The communications committee meets on the first Tuesday of the month at 6pm in the Pavilion or remotely by using the Zoom internet application.

Approved:

Cardyn Gubert
Committee Liaison

Cameron Acorn
Corporate Secretary

Date:

December 17, 2022

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