

# Pine Mountain Club - Communications Committee

## APPROVED REGULAR MONTHLY MINUTES- April 5th, 2021

DATE: April 5th, 2021

CALL TO ORDER: 6:08pm

ATTENDEES: Val Oliver, Jennifer Emett, Debra Manoogian, Bill Lewis II

ABSENT: Lee West, Marina Baroni

GUESTS: Philip Gabriel, Carolyn Gilbert

### Old Business

1. Prior month's meeting minutes - approved during last meeting
2. Approve Agenda - **motion made and accepted**
3. Board Liaison report/updates **Bill Lewis - progress happening and he's happy to be a part of it.**
4. **Old business**
  - 4.1. **Abbreviated Rules**
    1. **Action Item; Karin S** will send a copy in physical Condor Newsletter
    2. **Action Item; Karin S** article referencing it on PMC website
    3. **Action Item; Jennifer** to add 1. & 2. to next May
    4. **Action Item; Bill** will request a comment that the rules are 'abbreviated'
  - 4.2. Communication with new buyers from Realtors - **Action Item:** Jennifer get laminated copies of Abbreviated Rules and hand out to realtors' offices - In process
    - 4.2.1. **Action Item: Val** will work on a one page document for Realtors dealing with "Living in PMC"
  - 4.3. Bear season mailers - **Action Item: Jennifer** Current Bear information sent to Karin for next "What's Happening" - **completed.**
  - 4.4. Five Year Strategic Plan
    1. **Resident Enrichment Packet (aka New Member Packet) planning**
      - a. PDF Format
      - b. On PMC Site
    2. **Action items: Carolyn** will email a PDF copy and **Bill** will get a copy from the office to compare Deb's copy.
5. **New Business:**
  - 1.1. New Secretary Needed (Lauren resigned) Jennifer appointed Deb for May and Val will start in June.
  - 1.2. Welcome Wagon for new members
    - 1.2.1. Group of people, one or two board members, to deliver gift baskets, rules, restaurants gift certificates, merchant coupons, weather, patrol, traffic information packet, etc
      - 1.2.1.1. Greeting Cards (Carolyn)
      - 1.2.1.2. Magnets (Office?) Emergency Prep?
      - 1.2.1.3. \$15 budget 15 x 200/year = \$3,000 - Bill to present to
    - 1.2.2. **Motion to submit to board was made and accepted - Action Item - Bill to present to board**

MEETING MINUTES: Motion to approve and seconded. APPROVED AS WRITTEN

ADJOURN: 7:29pm - approved to adjourn

Meeting Minutes Taken by: Jennfier Emett

NEXT MEETING: May 3rd, 2021 via zoom (directions on [www.pinemountainclub.net](http://www.pinemountainclub.net))