

# Pine Mountain Club - Communications Committee

Agenda February 6, 2025

## CALL TO ORDER

## ROLL CALL

**Members:** Marcy Axness, Diane Martell

**Board Liaison:** Brad Hudson

**Visitors:**

### 1. Prior Month's Meeting Minutes: December

1.1. Vote to approve

### 2. Board Liaison / Management Report

2.1. Input from the Board Liaison

### 3. Old Business

3.1. **Committee Charters:** Provide an update on research regarding the annual revision process for all committees. (*Lead: SF*). Define next steps and timeline for completion.

3.2. **Website Updates:** Discuss the migration of member documents back to CINC. (*Lead: SF*). Highlight potential impacts and provide recommendations.

3.3. **Committee Standard Operating Procedures (SOPs) and Recruitment Updates:**

- **SOPs Update:** Presented at the committee chair meeting; instructed to send through BoD for review. (*Point of Contact: BH*)

- **Recruitment Updates:**

- Confirmed planning for the next Meet & Greet on October 5<sup>th</sup> with Committee Chairs (*Lead: DM*)

- Design and finalize a Canva marketing post to recruit members for committees:
  - Confirmed posting in the Monthly Condor. Distribute across social media platforms and relevant channels.

3.4. **Monthly Condor Pricing:** Status update and next steps for review. (*Lead: SF*)

### 4. New Business

4.1. Transitioning to Digital Ballots

**Next Meeting: March 4th, 2025**

## ADJOURN