
NOTICE OF PROPOSED RESOLUTION

TO: PMCPOA Board of Directors'
FROM: Director Bates
SUBJECT: Purchase Therefore Document Management Software
DATE: April 1, 2017
DATE TO BE SUBMITTED: April 15, 2017

THE FOLLOWING RESOLUTION IS PROPOSED FOR SUBMISSION TO THE BOARD ON THE ABOVE DATE. PLEASE REVIEW IT AND NOTIFY THE MAKER OF YOUR COMMENTS, POSSIBLE ALTERNATIVES AND SUGGESTIONS. NOTIFICATION MUST BE AT LEAST 10 DAYS PRIOR TO THE MEETING AT WHICH IT WILL BE SUBMITTED.

ADDRESSED TO: PMCPOA Board of Directors'
MAKER: Director Bates
ACCOMPLISHMENTS: Replace current system with Therefore Document Management System
DATE OF IMPLEMENTATION: Upon approval
APPLICABLE POLICY: N/A
ALTERNATIVES: Continue with current system and not have a compliant document archiving and retrieval system

RESOLUTION #03-04-15-17, WHEREAS, that the PMCPOA Board of Directors' approve the purchase of the Therefore Document Management System, Not To Exceed \$12,000, from the Operating fund.

WHEREAS, the current system has come to an end of life for support and has little room left for scanning the remaining documents for archive and office scanning going forward.

WHEREAS, our current supplier recognizes the importance for ongoing customer support and product updates.

WHEREAS, the only cost to us would be the cost of converting data and migrating databases. Therefore will offer a compliant and supported platform with greater capability to meet future needs.

THEREFORE, BE IT RESOLVED, that the PMCPOA Board of Directors' approves the purchase of the Therefore Document Management System, NTE \$12,000 from the Operating fund to replace the current system which is now in use, full and no longer supported.

Submitted by Director Bates