

**Karin Shulman**

---

**From:** Michael Glenn >  
**Sent:** Thursday, March 2, 2017 1:10 PM  
**To:** Karin Shulman  
**Subject:** Letter of Intent  
**Attachments:** 2017 PMCPOA Letter of Intent.doc

Ms Shulman;

Attached is my letter of intent to run for the Board of Directors in this current election cycle.

Thanks for you help.

Michael Glenn  
3508-061

'17MAR 2 PM 1:15

**Michael John Glenn**  
Pine Mountain Club, CA 93222

I first came to Pine Mountain Club in the 1980's while visiting from the Oxnard and Ventura areas. Repeated visits convinced me that this was the place to live. We have lived full time in Pine Mountain Club since June 1997, when my wife Sally and I moved from Agoura. After a short retirement, I continued working, and spent much of my time off of the hill. I fully retired in October 2009.

After active duty in the United States Navy, I spent a good portion of my working life performing Flight Testing of various Company products for Hughes Aircraft Company. We also did flight testing and support for the Navy and the US Air Force operating from various areas of the country.

As a professional Aircraft Mechanic, Flight Engineer, Navigator and private pilot, I was the Manager of the Aircraft Maintenance Department for Hughes Aircraft, managed a workforce of over 70 skilled persons, and oversaw a budget of \$8M per year. We operated a large Corporate and Flight Test operation flying over 5500 flight hours a year.

I also was in the United States Navy Reserve, and flew P3 Orion aircraft up until my retirement in 1996. In addition to my flight duties, I was the Command Master Chief of a large Navy Patrol Squadron, overseeing the welfare of over 200 persons.

My formal education consists of an Associate of Arts Degree, Liberal Arts, an Associate of Science Degree in Business, and a Bachelor of Science Degree in Management from Pepperdine University. I also attended various technical and management classes.

Since retiring, I spend at least one week a month at Edwards AFB leading a team performing historic aircraft restorations for the USAF Museum on base. I was selected as the Volunteer of the Year for 2016. I also support various other Museums with specific aircraft restorations.

I was the Treasurer of the Pine Mountain Golf Club for several years. I am on the Pine Mountain CERT Team, and keep trained in Community Emergency Response and preparedness issues. I served three years on the PMCPOA Board of Directors, elected in 2013, and was the Treasurer of the Corporation in 2014/15, and the Vice Chair of the Board in 2015/16.

I am a strong believer of effective budgeting, and once approved, monitoring the best management of that budget. I am a vocal proponent of open visibility when spending other people's money while protecting and improving the assets of the Association for all of the members benefit.

Michael Glenn

2 March 2017

PMCPOA Board of Directors

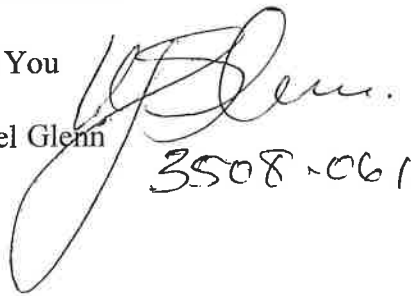
To whom it may concern

I would like to notify the Elections Committee that I intend to seek a three-year position on the Board of Directors during the 2017 elections.

I have resided in Pine Mountain Club since 1997, and am a member in good standing of the Association.

Thank You

Michael Glenn



3508-061

APPENDIX C

CANDIDATE FILING REQUIREMENTS

1. A candidate must be qualified according to bylaws 6.03, 6.08, 6.10 and election rule 20.01.
2. A candidate biography/resume is required. The biography/resume shall be typed on one side of one 8 ½ x 11 piece of paper. Include membership on PMCPOA committees, experience, qualifications, and election platform.
3. A candidate is required to complete and sign the following:  
Contact information (appendix C)  
Candidate disclosure questionnaire (appendix E) This document shall be included in the ballot package.  
Code of ethics (appendix F)  
Acknowledgment of election material (appendix G)

**Filing Deadline:** These documents must be submitted to the Association office no later than 5:00 p.m. on April 9<sup>th</sup>. If April 9 falls on a Saturday, Sunday, or holiday the deadline shall be 5:00 p.m. on the first business day thereafter.

CONTACT INFORMATION

Name MICHAEL GLENN  
Date Received: 3/2/2017  
Mailing address \_\_\_\_\_  
City Pine Mountain Club State CA Zip 93222  
Home telephone \_\_\_\_\_  
E-mail address \_\_\_\_\_

APPENDIX E

CANDIDATE DISCLOSURE QUESTIONNAIRE

NAME: MICHAEL GLENN

**Ownership.** Are you on title to a lot in the Association?

YES  NO (See note)

**Assessments.** Are you current in the payment of all regular and special assessments due and payable to the Association as well as late fees and interest?

YES  NO (See note)

Are you a member of the board of directors for the Mil Potrero Mutual Water Company?

YES  NO (See note)

Note: If you are not on title or current in your financial obligations or on the board of the Mil Potrero Mutual Water Company, you are not qualified to serve.

**QUESTIONNAIRE.** Your answers to the following questions will be included in the election packet to the membership.

1. **Co-Ownership.** Are you a co-owner of a lot in the Association with another candidate or anyone who will be on the board if you are elected?

YES  NO

Note: If you are a co-owner with another candidate or anyone who will be on the board you cannot serve.

2. **CC&R Violations.** Do you have any outstanding fines or suspensions for violation of the Association's CC&Rs or rules?

YES  NO

3. **Litigation.**

a. Are you currently an opponent in any litigation or administrative proceeding against the board of directors, Association staff or the Association?

YES  NO

If "YES", you are not eligible to be a candidate for director.

4. **Criminal record.** Have you ever been convicted of a felony?

YES  NO

Describe if YES: \_\_\_\_\_

5. **Conflicts of interest.**

a. Is any member of your immediate family employed by the Association? (see note 1)

YES  NO

Describe if YES: \_\_\_\_\_

b. Do you have any ownership interest in or serve on the boards of any of the vendors providing services to the Association?

YES  NO

Describe if YES: \_\_\_\_\_

c. Are you an employee of any of the vendors who provide services to the Association?

YES  NO

Describe if YES: \_\_\_\_\_

d. Do you have family members employed by or with ownership interests in any vendors providing services to the Association?

YES  NO

Describe if YES: \_\_\_\_\_

e. Are there any matters pending before the board in which you have a personal, financial or familial interest?

YES  NO

Describe if YES: \_\_\_\_\_

f. Are you a member of the board of directors for Pine Mountain Club Commercial Property Owners Association or Pine Mountain Club Merchants Association?

YES  NO

Describe if YES: \_\_\_\_\_

Note 1: A director shall be deemed to have a conflict of interest if that director or member of his/her immediate family is a principal, officer or employee of a party or entity involved in a matter or dispute with the board of directors, Association staff or the Association. A conflict of interest also exists if the candidate has a material financial interest in a matter before the board. Immediate family is defined as: spouse, co-habitant, children, siblings, parents, and in-laws.

**Truthful Answers.** I hereby file as a candidate for the election of directors. I declare that each of the answers above is complete and true to the best of my knowledge.

Signature: \_\_\_\_\_

*Michael J. Lee*

Date: \_\_\_\_\_

*3/3/2017*

## APPENDIX F

### PMCPOA BOARD DIRECTOR CODE OF ETHICS

As a prospective board member, you need to be aware that more is expected of those in leadership roles. Review the following statements. Signing this code of ethics solidifies your commitment to honest board service.

I, MICHAEL GUERINO, recognizing the vital responsibility I am undertaking in serving as a member of the board of directors of the PMCPOA, hereby pledge to carry out in an ethical and diligent manner the duties and obligations of a board member and will be guided in my actions by the PMCPOA board of directors code of ethics.

I shall not seek to use the powers or authority of my position as a board member to advance, endorse, promote or support the interests of any director, group or faction within the membership of the Association except where such action is pursued in connection with a matter pending before the board or being considered for presentation to the board.

As director of the PMCPOA board, I will:

1. be committed to fulfilling the mission and vision of the PMCPOA. My role as a director will focus on the development of broad policies (e.g., long-term vision, overall financial philosophy, etc.) that govern the implementation of institutional plans and purposes.
2. accept my obligation to attend all director training and orientation sessions that I am able. I understand that these sessions are vital in making sure that directors are informed of all current legal, legislative and procedural matters that affect decisions the board will make in conducting Association business.
3. keep all confidential board information confidential.
4. serve as a liaison on committees and/or task forces.
5. respect and support the majority decisions of the board.
6. immediately disclose to the board any perceived or real conflict of interest as soon as I have knowledge of the potential conflict.
7. approach all board issues with an open mind, prepared to make the best decisions for everyone involved.
8. attend all open and executive meetings of the board, both regularly scheduled and specially called, and committee meetings on which I serve as liaison.
9. follow the chain of command by presenting my questions and issues to the chairperson for referral to the general manager and the staff.

**APPENDIX G**  
**ACKNOWLEDGEMENT OF ELECTION MATERIALS**

I have received and have read a copy of the election rules and the election policy and procedures and agree to conduct my campaign for candidacy according to the rules and procedures contained in them. If the candidate filing forms required by appendix C are not submitted to the PMCPOA office as required by appendix C of this document, the nominee will be deemed in violation of the PMCPOA election rules and shall not be included on the ballot that is submitted to the memberships for consideration.

**CANDIDATE FILING FORM (APPENDIX E)**

My submitted Candidate Filing Form and biography/resume are a truthful and are a full representation of my qualifications and disclosures.

**OATH OF OFFICE (APPENDIX F)**

I agree to take the Oath of Office.

**CODE OF ETHICS (APPENDIX G)**

I agree to read and sign the Code of Ethics document contained in the election policy and procedures. If elected, I further agrees to abide by this document.

**CANDIDATE DISCLOSURE QUESTIONNAIRE (APPENDIX E)**

.My submitted candidate disclosure form is a truthful and full representation of my qualifications and disclosures.

Michael J. Glen  
Signed

3/3/2017  
Date