

## CHARTER OF THE COMMUNICATIONS COMMITTEE - 2007

By resolution passed at its regular meeting held on \_\_\_\_\_, the Board of Directors of the Pine Mountain Club Property Owners Association, Inc. hereby grants this charter to the Communications Committee, a standing committee of the Association.

The provisions of the Common Rules of All Committees apply.

The standing committee will consist of a maximum of nine (9) members appointed in accordance with Bylaw Section 7.02. The Committee will contribute to communications of PMCPOA to implement, uphold, and fine-tune systems for conveying information to members.

The PMCPOA communications to which this document refers include but are not limited to the Condor, the PMCPOA radio station, the PMCPOA web site, New Member Meet and Greets, Volunteer Recognition Programs, Let's Talk, New Member Welcome packets, and such pamphlets or other publications the Board may authorize from time to time. The Committee is also to provide an official channel for property owners to present comments, problems, ideas, opportunities, and complaints through the Compliments, Complaints, Concerns Box and other so-intended current and future programs.

The kinds of backgrounds, skills and passions useful to the Committee, but not required for membership include journalism, conflict resolution, online community development, and event planning, promotion, and coordination.

The Board authorizes and directs the committee to do the following tasks:

1. Advise the Board of Directors in all matters involving PMCPOA communications.
2. Monitor PMCPOA communications to ascertain that they function effectively and efficiently.
3. Recommend guidelines for all PMCPOA communications.
4. Inform PMCPOA members regarding all the possibilities available to them for communications and encourage their use about all PMCPOA communications and encourage their use.
5. Fulfill the Condor policy as set forth in Business Policies and Procedures Policy Number C-1, The Condor – Editorial Policy.
6. Appoint one member as the "Director of Communications (DC)" and such other members as set forth in Business Policies and Procedures Policy C-3, Compliments, Complaints, Concerns Box to establish a CCC Subcommittee. The DC and the CCC Subcommittee shall carry out Policy C-3.
7. Form sub-committees as needed.

Approved:

\_\_\_\_\_, Chairperson

Date: \_\_\_\_\_ PMCPOA Board of Directors

3.0.7